



CargoSmart Bill of Lading Document Manager

CargoSmart Bill of Lading Document Manager lets you manage your B/L process with your carriers* online. Carriers upload draft B/Ls in order for you to quickly view the content, request changes, and accept your documents, reducing additional phone and fax costs. You can then print your original B/Ls, sea waybills, or copy B/Ls conveniently from your own office, eliminating unnecessary courier costs.

Business Benefits

- Improves document turnaround time
- Provides savings on phone, fax, and courier costs

Key Features

[View and Process Drafts](#)

- View draft B/Ls online
- Receive draft B/Ls by e-mail
- Request changes and accept draft B/L

[Print and Request Reprints](#)

- Print original B/Ls, sea waybills (express), and copy B/Ls one at a time or in batches
- Print B/Ls on blank paper (copies) or your carriers' pre-printed stationery (originals)

[Monitor Activity and Receive Alerts](#)

- Monitor draft B/L and print activity using the History Log
- Set up e-mail alerts to notify all users when B/Ls are ready for processing

[Share B/Ls with Users and Associates](#)

- Filter the B/Ls that are available to each user with Shipment Coverage by carrier, party type, location, cargo type, and traffic mode
- Use Relationship Manager to delegate print privileges to parties who are not on the B/L

Getting Started

To begin using Bill of Lading Document Manager, make sure you have Adobe Acrobat Reader installed on your PC and follow these steps:

1. Request your company administrator to grant you access to B/L Document Manager in your user profile.
2. Request that your carrier upload your B/Ls - under Documentation in the My CargoSmart Center menu, select B/L Document Manager and then Sign-up for B/L Print.
3. Your carrier will call you to confirm your request. If your administrator selects for you to receive B/L upload e-mail notifications, then you will be notified as soon as your B/Ls have been uploaded.

Bill of Lading Document Search

B/L Processing

Search for

Search by Bill of Lading or Booking Number
Select a Carrier, enter a B/L or booking number, and click Go.

Carrier:

B/L #:

Booking #:

List Bills of Lading by Type
Select a Carrier, Type and Source, and click Go.

Carrier:

Type:

Source:

Bill of Lading Print Window

CargoSmart

Print - OOCL B/L Number 07831357 Ver 1 Sea WayBill

Page: 1 of 1

Comments: 0

Attachments: 0

SHIPPER-EXPORTER (COMPLETE NAME AND ADDRESS)
K. T. WICKER ACCESSORIES FACTORY
BLOCK 28-F, FACTORY CENTER, 2-8 CHEE WA ROAD
KOWLOON BAY, KOWLOON
HONG KONG

BOOKING NO:
07831357

EXPORT REFERENCES
SC# SC250250

CONSIGNEE (COMPLETE NAME AND ADDRESS)
CRAFTS INCORPORATED
55 MAIN AVENUE
JOHNSON, INDIANA, 22333
UNITED STATES

FORWARDING AGENT REFERENCES
FAC NO:

POINT AND COUNTRY OF ORIGIN OF GOODS
CRAFTS INCORPORATED
55 MAIN AVENUE
JOHNSON, INDIANA, 22333
UNITED STATES

NOTIFY PARTY (COMPLETE NAME AND ADDRESS) (It is agreed that no responsibility shall be attached to the Carrier or its Agents for failure to notify (See Clause 12 on reverse))
USA FORWARDER
2233 MOVET STREET
INDIANAPOLIS, INDIANA, 22354
UNITED STATES

ALSO NOTIFY PARTY-ROUTING & INSTRUCTIONS
CRAFTS INCORPORATED
55 MAIN AVENUE
JOHNSON, INDIANA, 22333
UNITED STATES

PRE-CARRIAGE BY: PLACE OF RECEIPT: YANTIAN, CHINA

VEHICLE/VOYAGE/FLAG: PORT OF LOADING: YANTIAN

OOCL ROTTERDAM 0196: PLACE OF DELIVERY: JOHNSON, INDIANA

SEATTLE: TYPE OF MOVEMENT OF MIXED: USE DESCRIPTION OF PACKAGES AND GOODS FIELDS: FCL / FCL

ORIGINALS TO BE RELEASED AT: CHICAGO

(CHECK "IM" COLUMN IF HAZARDOUS MATERIAL) PARTICULARS DECLARED BY SHIPPER BUT NOT ACKNOWLEDGED BY THE CARRIER

ORDER NO./ VESSEL NO./ MARKS & NUMBERS	QUANTITY (REGIMENTS ONLY)	DESCRIPTION OF GOODS	NET WEIGHT	GROSS WEIGHT	MEASUREMENT
OOLU0783221-0	958	9 FLTS/958 CAR		10.0 TCN	
CA-COLK692836	2	2 PC WICKER BASKET SET		4872.4 RGS	56.6 CBM

7.82 x 9.96 in

1 of 2

Displaying A4: 1 to 1 of 1

Click of the Adobe Acrobat Reader to print the bill of lading document. After printing this set, click Load Next Set.

*Product subject to carrier capability