CargoSmart Arrival Notice / Advice Note

CargoSmart Arrival Notice / Advice Note (A/N) provides centralized and automated access to your arrival notices and lets you configure and customize your document distribution plans. Arrival notices are uploaded by your carrier* to your CargoSmart account and can be searched and filtered by key details including shipment and reference numbers, vessel information, and estimated arrival time. Using CargoSmart’s powerful documentation sharing tools you can also provide access to arrival notice documents to your customs brokers, truckers, warehouses, and other associates to improve your transportation and inventory processes.

Business Benefits
- Process payments and arrange for customs clearance earlier in your shipment cycle
- Improve document distribution to your associates through automated and filtered sharing tools

Key Features
- Receive arrival notices by e-mail – in one batch per day or as the documents are uploaded by your carrier
- Search for arrival notices by B/L number, container number, reference number, vessel name, voyage, port of discharge, or ETA
- Print arrival notices in batch
- Share access to arrival notices with associates who are not parties on the B/L including customs brokers, truckers, warehouses, and customers
- Filter users’ or associates’ access to documents by carrier, party, origin-destination, cargo type, and traffic mode.
- Search the History Log to view related details and activity including the B/L number, action date, printed/received by information, if an arrival notice was sent by e-mail, and if it was viewed or printed

Getting Started (for Administrators)
1. From the Documentation menu option in My CargoSmart Center, select Arrival Notice / Advice Note and select Sign-up for A/N Print.
2. Select your carrier and submit the request.
3. Once approved by your carrier, update the appropriate user profiles to allow users to view and print arrival notices.
4. Under User Profiles in the Administration menu option, you can also subscribe users to receive arrival notices by e-mail (either in batch or single mailings).

*Product subject to carrier capability